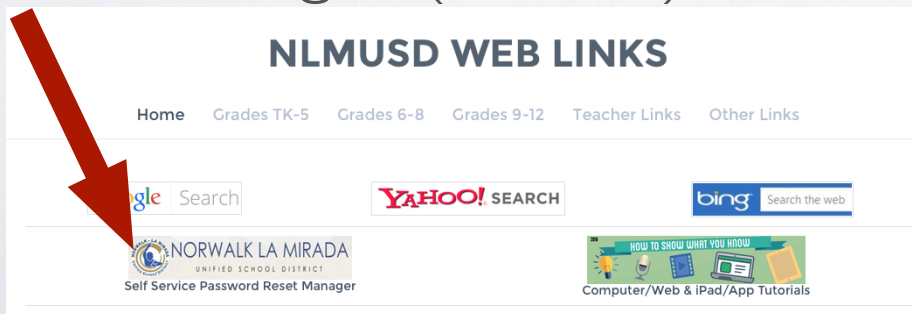
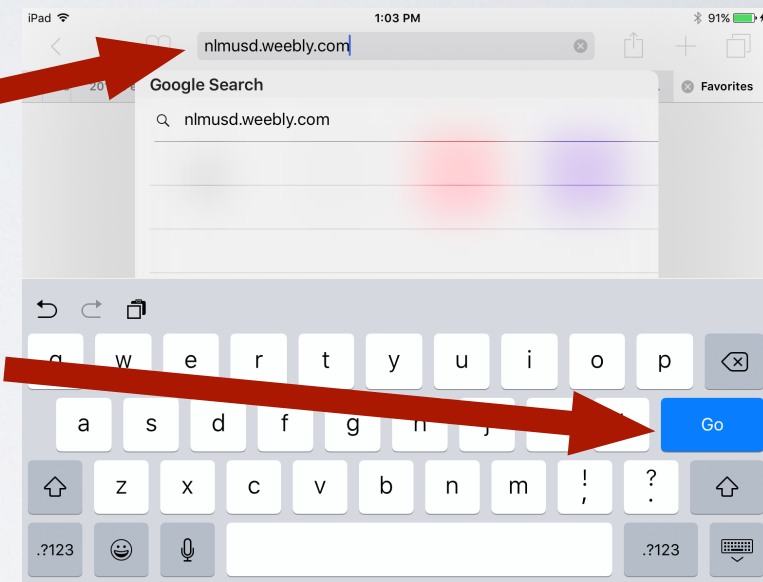


SELF SERVICE RESET PASSWORD MANAGER (SSRPM)

- Open a web browser (Safari, Firefox, Chrome).
- In the “Search” field, type in **nlmusd.weebly.com** then click “Go” in the bottom right
- Click on the Self Service Reset Password Manager (SSRPM) icon



*Your iPad may have
a shortcut to
NLMUSD Web Links.*

SELF SERVICE RESET PASSWORD MANAGER (SSRPM)



NORWALK LA MIRADA
UNIFIED SCHOOL DISTRICT

Self Service Reset Password Management

Welcome to Self Service Reset Password Management. This program will help you reset your password if you have forgotten your password.

Please choose between one of the SSRPM options below:

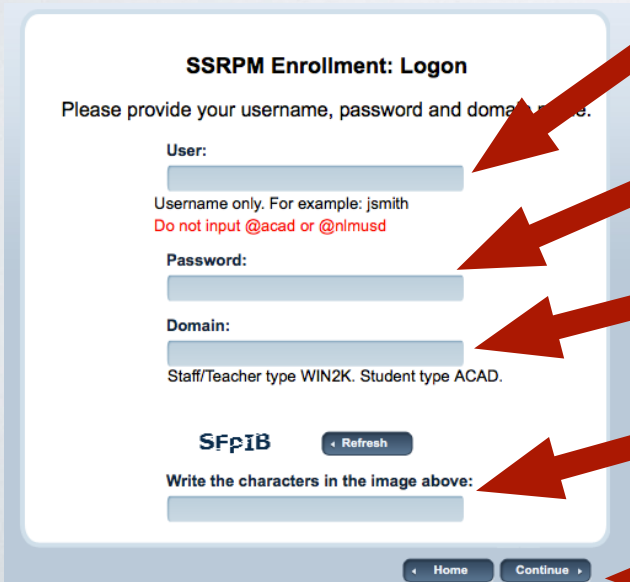
Click to Enroll into SSRPM
You must enroll into SSRPM to be able to reset your password.

Click to Reset your password
Reset your password if you have forgotten your password and would like to reset it.

SSRPM is powered by Tools4ever P

- Choose “Click to Enroll into SSRPM”

Enter the required information.



SSRPM Enrollment: Logon

Please provide your username, password and domain name.

User:

Username only. For example: jsmith
Do not input @acad or @nlmusd

Password:

Domain:

Staff/Teacher type WIN2K. Student type ACAD.

SFPiB

Write the characters in the image above:

- Username: firstinitial**lastname**
Example: jspeth
- Password:
Enter your **current** password
- Domain:
WIN2K (teachers/staff) or **ACAD** (students)
- CAPTCHA:
Enter the characters exactly as they appear
- Click “Continue”


SELF SERVICE RESET PASSWORD MANAGER (SSRPM)


- Provide answers for each of the security questions. Remember these answers!
(You may even want to record them.)
This way you can reset your own password.
- Click “Enroll”
- On the Congratulations page click “Home”

The image shows two screenshots of the SSRPM interface. The top screenshot is the enrollment form for 'NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT'. It is titled 'SSRPM Enrollment: Specify questions and answers' and asks the user to provide answers for four security questions. The user information shown is 'User : jims1234, Domain : ACAD'. The questions are: 1. 'What is your student ID number?', 2. 'When is your birthday?', 3. 'What is your favorite sport?', and 4. 'What is your favorite color?'. Each question has an 'Answer:' field and a 'Confirm:' field. At the bottom of the form are buttons for 'Home', 'Change User', and 'Enroll'. A red arrow points from the 'Enroll' button to the 'Enroll' button in the second screenshot. The second screenshot is a 'Congratulations!' message stating 'You have enrolled successfully in the Self Service Reset Password Management program!' and includes 'Home' and 'Close' buttons. A red arrow points from the 'Home' button in this screenshot to the 'Home' button in the first screenshot.

RESET YOUR PASSWORD

- Choose “Click to Reset your password”




 **NORWALK LA MIRADA**
UNIFIED SCHOOL DISTRICT

Self Service Reset Password Management

Welcome to Self Service Reset Password Management. This program will help you reset your password if you have forgotten your password.
Please choose between one of the SSRPM options below:

- Click to Enroll into SSRPM**
You must enroll into SSRPM to be able to reset your password.
- Click to Reset your password**
Reset your password if you have forgotten your password and would like to reset it.



 **NORWALK LA MIRADA**
UNIFIED SCHOOL DISTRICT

SSRPM Password Reset: Identification

Please provide your username and domain name.

User:

Username only. For example: jsmith
Do not input @acad or @nlmusd

Domain:

Staff/Teacher type WIN2K. Student type ACAD.



Write the characters in the image above:

Enter the required information.

- Username: firstinitial**lastname**
- Domain:
WIN2K (teachers/staff) or **ACAD** (students)
- CAPTCHA:
Enter the characters exactly as they
- Click “Continue”

RESET YOUR PASSWORD

- 1 • Enter your answers to the security questions. Answers must match **exactly!** Click “Reset Password”.

- Type in your new password (twice). Your P@ssw0rd! should be unique...

- 2 • Click “Reset Password”

SSRPM Password Reset: Answer questions

Please answer all questions and provide a new password to reset your password.

User : jims1234, Domain : ACAD

Question 1:
What is your favorite color?
Answer:

Question 2:
What is your favorite sport?
Answer:

Question 3:
What is your student ID number?
Answer:

Question 4:
When is your birthday?
Answer:

[Home](#) [Change User](#) [Reset Password](#)

Self Service Reset Password Management

Please enter your new password

User : jims1234, Domain : ACAD

Your new password must meet the following requirements:
Your password must be at least 3 characters long.

Please enter your new password:

Confirm your new password:

[Home](#) [Change User](#) [Reset Password](#)

SSRPM is powered by Tools4ever ©

Please allow 3 to 5+ minutes
for the change to be activated!
In rare cases, it may take 20+ minutes.